

# STANDING ORDER INSTRUCTIONS



Please send this part to your bank or set up online

Surname	Address
First Name	
Title	
Account Name	Postcode
Account Number	
Sort Code	
Name and address of bank	

## Bank Instructions

Please pay FOR RUTLAND by standing order from the account detailed above the amount of

£	starting on	and thereafter	Monthly	Quarterly	Annually
until	further notice	or for	payments		

to **Account Name:** For Rutland, **Sort Code:** 40-52-40, **Account Number:** 00032813  
CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

Signature	Signature
Date	Date (if joint account)

## Please send this part to:

The Finance Officer, Citizens Advice Rutland, 56 High Street, Oakham, Rutland, LE15 6AL

I have instructed my bank to pay to FOR RUTLAND by standing order the amount of

£	starting on	and thereafter	Monthly	Quarterly	Annually
until	further notice	or for	payments		

Surname	Address
First Name	
Title	
Postcode	

*giftaid it* Please tick this box if you want to Gift Aid your donation

I am a UK tax payer and want Citizens Advice Rutland to reclaim tax on my donation. I understand that if I pay less Income Tax/Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on all my donations it is my responsibility to pay any difference. I understand that the charity will reclaim 25p of tax on every £1 that I have given.

Signature	Date
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For Rutland is the fundraising arm of the charity Citizens Advice Rutland. For Rutland specifically raises funds to pay for Specialist Advisers who provide non-medical advice to people of all ages living with long term health conditions in Rutland and the Surrounding Community. Citizens Advice Rutland is an operating name of Rutland Citizens Advice Bureau Ltd. Registered office: 56 High Street, Oakham, Rutland. LE15 6AL. A company limited by guarantee. Registered in England number 05287678. Charity registration number 1107907. Authorised and regulated by the Financial Conduct Authority, FCA Authorisation Number 617720.

Privacy: Citizens Advice Rutland will process your personal data in accordance with the General Data Protection Regulation and the Data Protection Act 2018. Your personal contact details will be kept on a secure database. Where you have signed a Gift Aid form, this will be stored securely by Citizens Advice Rutland. You can contact us at any time and ask what information we are storing about you, to change or update your details or to delete your information. Company Registration 05287678, FCA 617720.